



Heritage Center Advisory Board Meeting
January 25, 2012

AB Members Present: Ellie Green, Geneva “Jo” Harris, Kathy Houston, Auston Johnson, Velma Kleffner, Shirley Meier, Bob Millard, Meeda Smith

AB Members Absent: Jon Uebelhack

City Staff Present: Susan Gregory, Director; April Callaway, Office Administrator
Supervisor

Guests Present: None

Call to Order:

Bob Millard called the meeting to order at 10:30 a.m. and welcomed everyone.

Minutes:

The November 2011 minutes were approved on a motion by Shirley Meier and seconded by Bob Millard.

Special Recognition:

The board acknowledged gratitude for Meeda Smith’s years of service on the board. She has been a positive influence, very supportive and always willing to listen.

Citizen Comments:

Director Gregory mentioned that the new policy regarding service dogs and other animals was included in the February Supplement newsletter. We haven’t received any comments yet.

Committee Reports: None

Unfinished Business:

A. CDBG Project

The benches were finished yesterday. We are waiting for the contractors to fix a small leak, replace some ceiling tiles, and general clean-up. The cost to plant flowers or greenery in the planter boxes and lay flooring was not included. The flooring options range from \$1,000 to \$5,000 and we hope that we can decide on the flooring option in the next year. We also hope to change the metal poles into stucco columns in the next 1-2 years. We have been encouraging the participants to use the West entrance when the North parking is so icy. Everyone is very happy with the new entrance and it has really opened up the lobby area.

Heritage Center Advisory Board Meeting
January 25, 2012

B. Fire/Police Appreciation Lunch

The Fire and Police lunch will be held on February 14, 16 & 17. This will help cover the different shifts. So far \$104 has been collected and we have placed a poster in the lobby showing how much has been donated. Kathy, Ellie and Shirley will volunteer all three days and Jo will serve. Auston will take cookies on Feb/7 or Feb/9. The Valentine entertainment on Feb/14 will be John Tibolla, Jr. He will play from 12:30-1:30 after lunch. No special meals will be provided on Valentine's Day.

C. Board Member Elections

Contrary to the January board minutes, the board officer election will be held next month. Director Gregory suggested that to balance the board between four men and five women that the new board nominees should be men. We will have another board member leaving in 2013 and we can consider last month's suggestion of Dora Lee Ivie at that time. Auston and Velma are in their second term and Ellie is in her first term.

New Business:

The Advisory Board usually spearheads a yard sale in June on a Saturday morning. We will need someone to come in and organize and price the items about one week prior to the sale. There will be a sign-up for more volunteers with the rules. We will be having the breakfasts in late June if we decide to have them at all.

Director's Report:

Director Gregory reported that the quilt will be raffled on Valentine's Day. The meal program is over budget by 10% – this is not due to an increased number of meals served but because of a cost increase of 24% for food and 36% for chemicals. In April/May, we will review the meal budget and approach the city council if needed for a budget increase. Currently, Salt Lake County spends \$9 per meal and ask for a \$2.50 donation and the remainder is subsidized by Federal money. We have sent out the February supplement newsletter. Our big February activity is Valentines. We are planning a Health Fair in May. We will review the doctors' references before selecting them. We don't allow the doctors to collect telephone numbers or names for the participants. They can only give out business cards upon request.

The next board meeting will be held on **Wednesday, March 28 at 10:30 a.m.**

There being no further business the meeting adjourned at 11:30 a.m. on a motion by Bob Millard and seconded by Kathy Houston. Minutes recorded by April Callaway.